

For the attention of the School Administrator/Senior Management

Scomis are offering the following training courses during the Autumn Term 2011 for new Administrators or for staff who are taking on new responsibilities in the school:

SIMS .net for New Administrators

Date: 15 September (Exeter) and 14 September (Plymouth)

Time: 09.30 – 15.30

Cost: £165 per person

<http://training.scomis.org/sims-net-for-new-administrators/>

FMS for New Users – Day 1

Date: 22 September (Exeter) and 28 September (Plymouth)

Time: 09.30 – 15.30

Cost: £165 per person

<http://training.scomis.org/fms-6-for-new-users-day-1/>

FMS for New Users – Day 2

Date: 06 October (Exeter) and 11 October (Plymouth)

Time: 09.30 – 15.30

Cost: £165 per person

<http://training.scomis.org/fms6-for-new-users-day-2/>

Personnel for New Users

Date: 13 October (Exeter) and 02 November (Plymouth)

Time: 09.30 – 15.30

Cost: £165 per person

<http://training.scomis.org/sims-personnel-7-new/>

Attendance for New Users

Date: 17 November (Exeter) and 23 November (Plymouth)

Time: 09.30 – 15.30

Cost: £165 per person

<http://training.scomis.org/attendance-7-for-new-users/>

New – Customised Pupil Lists and Reports – Primary

Date: 10 November (Exeter) and 16 November (Plymouth)

Time: 09.00 – 12.00

Cost: £110 per person

<http://training.scomis.org/new-customised-pupil-lists/>

Customised Class Lists – Replacing NOVA T Reports (Secondary)

Date: 10 November (Exeter) and 16 November (Plymouth)

Time: 12.30 – 15.30

Cost: £110 per person

<http://training.scomis.org/customised-class-lists/>

Equipment Register for New Users

Date: 09 November 2011 (Exeter)

Time: 09.30 – 12.30

Cost: £110 per person

<http://training.scomis.org/sims-equipment-register-for-new-users-2/>

SIMS Cover 7 – Secondary

Date: 23 September 2011

Time: 09.30 – 15.30

Cost: £165 per person

<http://training.scomis.org/sims-cover-7-for-secondary-schools/>

Scomis are also offering the following training Presentations:**School Census with Post 16 Learning Aims – Secondary**

<http://training.scomis.org/school-census-with-post-16-learning-aims-presentation/>

School Workforce Census

<http://training.scomis.org/school-workforce-census-presentation/>

School Census

<http://training.scomis.org/school%20census%20presentation/>

For more information on all the courses we offer schools and details of our training venues please see the following link: <http://training.scomis.org/>

To book please call 01392 385300 or email: scomis@devon.gov.uk